



The Town of Danby, New York

1830 Danby Road, Ithaca, NY 14850

<https://danby.ny.gov>

Town Board Regular Meeting + Public Hearing

Tuesday 2 November 2021

+1-607-277-4788 | townboard@danby.ny.gov

Meeting Minutes

Roll Call:

Town Board Joel Gagnon, Supervisor

Leslie Connors

Jim Holahan

Sarah Schnabel

Matt Ulinski

Town Planner David West

Town Code Enforcement Officer Steve Cortright

Town Bookkeeper Laura Shawley

Recording Secretary Janice Adelman, Town Clerk

1. Meeting Called to Order at 19:19 by Supervisor Gagnon
2. Public Hearing on 2022 Preliminary Budget

Opened at 19:04

All those who spoke:

In favor

Against

Ronda Roaring

Hearing closed at 19:18

3. Additions/Deletions to Agenda
 - 3.1. [Resolution Asking Governor to Sign Rural Ambulance Task Force into law](#)
 - 3.2. Transfer resolution to fund highway equipment repair
4. Privilege of the Floor
 - 4.1. Resident Ronda Roaring requested that video recordings of Town Board Meetings be posted to the Town's YouTube channel. In particular, she wants to see the beginning of the budget workshop that she missed.
5. Correspondence – none.

6. Announcements

6.1. Board/Committee Positions to be Filled in January

7. Reports & Presentations

7.1. Town Planner

7.2. [Code Enforcement Officer](#)

MONTHLY ACTIVITY: October 2021

BUILDING PERMITS ISSUED	Value	Fee
New Residential Construction		
208 South Danby Rd – foundation for single family home	Inc. in value of home below	\$50.00
741 East Miller Rd- foundation for single family home	\$200,000	\$207.40
208 South Danby Rd – single family home	\$184,000	\$417.75
Renovations/Other		
1444 Danby Rd – new roof	\$25,100	\$50.00
800 Comfort Rd – new entryway and covered deck	\$3,500	\$50.00
66 Muzzy Rd – pole barn	\$28,340	\$128.00
1528 Danby Rd – new furnace and hot water heater	\$15,125	\$50.00
391 Gunderman Rd – relocate wood pellet stove	\$200	\$50.00
725 Larue Rd Lions Camp Badger – new bathroom facility	\$18,000	\$50.00
20 Nelson Rd – Temporary tent	\$0.00	\$50.00
MONTH TOTALS	474,265	1103.15
YTD TOTALS	3,559,005	10,576.80
PREVIOUS YTD TOTALS	3,084,740	9,473.65

CERTIFICATES OF COMPLIANCE

- 1042 Comfort Rd – air source heat pump
- 88 Gunderman Rd – bathroom renovation
- 308 Bald Hill Rd – pole barn garage
- 210 Nelson Rd – new roof
- 115 Marsh Rd- Geothermal system
- 20 Nelson Rd – temporary tent

CERTIFICATES OF OCCUPANCY

- 20 nelson Rd – 40 X 60 pavilion

ADDITIONAL ACTIVITY

- 34 construction inspections

2 complaints – 800 comfort Rd – construction without a permit; permit issued
 145 Yapple Rd – construction without a permit; resolution in progress
 Assisted 2 residents with finding information on their recently purchased homes
 Coordinated with Ace Security to fix the lock on the main door
 Attended the Tompkins Code Enforcement officials annual meeting
 6 hours of in-service training – Vacant property registry 2 hrs.
 Temporary buildings 2 hrs.
 Fire Safety during Construction 2 hrs.
 Met with 8 residents either in code office or on site concerning up-coming projects

7.3. [Town Clerk](#) Report October 2021

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and monies received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

Dept	Budget Line	Description	Qty	Total Monies Collected	External Agency	Remit to Agency	Remit to Danby Gen Fund
Clerk	A1255	DECALS	5	\$173.00	NYS DEC	\$163.44	\$9.56
		Marriage Licenses	3	\$120.00	NYS DoH	\$67.50	\$52.50
		Marriage Transcripts	2	\$20.00	—	0.00	\$20.00
	A1550	Impoundment Fees	1	\$25.00	SPCA	0.00	\$25.00
	A2544	Dog Licenses	92	\$1,143.00	NYS A&M	\$98.00	\$1,045.00
Code	A2555	Building Permits	9	\$1,078.15	—	—	\$1,078.15
Planner	A2110	Zoning Appeals	1	\$125.00	—	—	\$125.00
	A2115	Planning Fees	2	\$230.00	—	—	\$230.00
Grand Totals				\$2,914.15		\$328.94	\$2,585.21

STATE OF NEW YORK, COUNTY OF TOMPKINS, TOWN OF DANBY

I, Janice Adelman, being duly sworn, say that I am the Clerk of the Town of Danby and that the foregoing is a full and true statement of all Fees and monies received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn this 2nd day of November 2021.

—Janice Adelman

8. Transfer to Fund Highway Equipment Repair

Resolution 159 of 2021 To Approve the Transfer of \$15,000 From the Fund Balance in the Highway Fund to Fund the Mechanics Line

Moved By: Schnabel Seconded By: Ulinski

RESOLVED, the Town Board of the Town of Danby approves the transfer of \$15,000 from the Fund Balance to the Mechanics Line Item, DA5130.400.

Vote:

Councilperson	Aye	No	Absent
Connors	X		
Holahan	X		
Schnabel	X		
Ulinski	X		
Gagnon	X		

Resolution 159 approved

9. Consent Agenda

9.1. Warrants

- 9.1.1. [General Fund No 20 Vouchers 354-359 for \\$1,431.23](#)
- 9.1.2. [Highway Fund No 20 Vouchers 249-253 for \\$5,221.57](#)
- 9.1.3. [Water Fund No 20 Vouchers 31-34 for \\$642.97](#)

Resolution 160 of 2021 To Approve the Consent Agenda

Moved By: Ulinski Seconded By: Holahan

Vote:

Councilperson	Aye	No	Absent
Connors	X		

Holahan	X
Schnabel	X
Ulinski	X
Gagnon	X

Resolution 160 approved

10. Old Business

10.1. Flag Pole Assistance Request from Fire District - Add to Budget?

Resolution 161 of 2021 To Fund the Flagpoles for the Fire Department using \$1500 from the Two Fund Balances Without Adding it to the 2022 Budget

Moved By: Ulinski Seconded By: Connors

Vote:

Councilperson	Aye	No	Absent
Connors	X		
Holahan	X		
Schnabel	X		
Ulinski	X		
Gagnon	X		

Resolution 161 approved

10.2. Consider Other Budget modifications in Light of Public Hearing Feedback and Further Board Discussion

Resolution 162 of 2021 To Approve The Preliminary Budget for 2022

Moved By: Ulinski Seconded By: Connors

Vote:

Councilperson	Aye	No	Absent
Connors	X		
Holahan	X		

Schnabel	X
Ulinski	X
Gagnon	X

Resolution 162 approved

10.3. Ambulance Resolution

Resolution 163 of 2021 Requesting that Governor Hochul sign into law creation of the Rural Ambulance Task Force

Moved By: Gagnon **Seconded By:** Ulinski

WHEREAS, the Danby Town Board recognizes the critical role that ambulance services provide in rural communities, and

WHEREAS, the Danby Town Board understands that rural ambulance companies are under unprecedented financial stress which is causing many rural companies to shut down and others to take on larger service areas, which increases response times, and

WHEREAS, the decreasing availability of ambulance service creates equity issues that impact poorer disadvantaged communities in remote areas, and

WHEREAS, fewer people are pursuing the paramedic profession, primarily due to extremely low pay and a stressful work environment. Therefore, there is a growing shortage of Paramedics forcing ambulance companies to compete in recruiting and retaining qualified staff,

THEREFORE, BE IT RESOLVED, that the Danby Town Board joins with many other rural towns to request that the Honorable Kathy Hochul, Governor of the State of New York, sign pending legislation establishing the New York State Rural Ambulance Task Force, Senate Bill S3503C.

ALSO RESOLVED, that a copy of this resolution, be sent to Governor Hochul, Senator Hinchey, Senator Oberacker, and Assemblymember Kelles.

Vote:

Councilperson	Aye	No	Absent
<u>Connors</u>	X		

Holahan	X
Schnabel	X
Ulinski	X
Gagnon	X

Resolution 163 approved

11. New Business

11.1.Housing Rehab Grant – [Support for Application to Tompkins County](#)

11.1.1. [Draft Application](#)

Resolution 164 of 2021 To Support the Application for a Housing Rehab Grant to Tompkins County

Moved By: Holahan Seconded By: Connors

Support for Tompkins County Municipal Housing Affordability Grant Program application

WHEREAS, the Town of Danby (hereinafter the “Town”) has a stated goal/policy of addressing the limited availability of housing affordable for residents in the Comprehensive Plan Goal A1: A broad range of housing options is available for all present and future Town residents. Strategy - A1.2.2: Identify and apply for funding to support housing rehabilitation, homeowner’s repair clinics, and low-income housing assistance; and

WHEREAS, pursuing funding for the preparation of a grant application is a Type 2 action requiring no further environmental review; and

WHEREAS, the Town desires to improve the affordability of housing through the proposed project to hire a consultant to prepare for and pursue a Community Development Block Grant for housing rehabilitation; now

NOW, THEREFORE, BASED ON SUCH REVIEW AND CONSIDERATION, BE IT RESOLVED that the Town of Danby Town Board supports and authorizes the submission of a grant application for up to \$5,000 to the Tompkins County Municipal Housing Affordability Grant Program. The local share appropriated subject to any changes agreed to by the Town Supervisor, Joel Gagnon, shall be \$1,000 of in-kind services of the Town Planner. The total estimated maximum project cost is \$6,000.

AND BE IT FURTHER RESOLVED that if the grant application is successful, the Town of Danby Town Board authorizes the Supervisor to execute the contract with Tompkins County and the consultant to implement the project.

Vote:

Councilperson	Aye	No	Absent
Connors	X		
Holahan	X		
Schnabel	X		
Ulinski	X		
Gagnon	X		

Resolution 161 approved

11.2.Consider Adopting an Updated [Hazard Mitigation Plan](#)

11.2.1. West and Cortright are going to work on revising this mitigation plan and resubmit for board review.

12.Discussion of Next Meeting Agenda

12.1.Workplace Violence

13.Meeting Adjourned at 20:35.

Submitted by Janice R. Adelman
Town Clerk