

MINUTES OF THE REGULAR MEETING

December 9, 2014

The meeting was called to order December 9, 2014 by Chairman Westmiller at 7:30 pm at the Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Edward Kokkelenberg
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer John Gaden, Danby Chief
Scott Wendt, W. Danby Chief George Jakubson, Danby Director at Large

Public:

MINUTES:

Commissioner Kokkelenberg moved to approve the November 11, 2014 minutes as presented, seconded by Commissioner Halton, and carried with all in favor.

APPROVAL OF BILLS:

Commissioner Westmiller moved to pay the vouchers as audited and approved on Operating Account Abstract 12 claims 252-276 in the amount of \$10,922.45, and to pay all regular bills received prior to December 31, 2014 with vouchers to be presented at the first regular meeting in 2015. Motion seconded by Commissioner Halton and carried with all in favor.

TREASURER'S REPORT:

- The 2014 Audit is scheduled for the week of January 26, 2015;
- Refund checks in the amount of \$173.20 were received from True Insurance for cancellation of insurance on old 1401. Checks were deposited;
- OSC information received regarding requirements for the 2-year tax freeze;
- Secretary Treasurer Bowles completed the OSC Property Tax Freeze webinar;
- Invoice for renewal of PERMA Insurance received and will be held for payment from 2015 budget;
- Check for payment of the Defensive Driving Course received from Commissioner Halton. Check deposited;
- Statement from The Law Offices of Mark C. Butler showing retainer credit of \$160.00;
- West Danby Water District invoiced for \$513.38 (25% of 2014 generator expenses).

Commissioner Halton moved to approve the Treasurer's Report, seconded by Commissioner Westmiller, and carried with all in favor.

COMMUNICATIONS:

- True Insurance acknowledgement of insurance cancellation on old 1401;
- Retainer statement from Mark Butler for legal services;
- Pledged securities report from Home Loan Bank;
- OSC information regarding Annual Report of 2% money – copied to both fire company treasurers;
- FASNY E-Communications – forwarded to commissioners and chiefs;
- LENS report;
- AFDSNY Directory Update & bill for 2015 dues;
- Cayuga Medical Center Foundation annual appeal;
- Updated lease agreement with Tompkins Trust Company for the District safety deposit box;

- SAM/administration – registration complete;
- W. Danby roster of members – copied to commissioners;
- Fire Detection Systems report for Danby;
- True Insurance mailer;
- Mailer to Save the Date May 21 & 22 for 2015 PERMA Annual Conference at The Sagamore Hotel & Resort;
- Alarmtech request for station keys – approved by general consensus;

CHIEFS REPORTS:

DVFC:

- Written report for November received;
- Discussion of Tompkins Board of Election use of the fire station for elections held. Director-at-Large George Jakubson wishes to ban the TCBOE from using the station due to parking in front of the station after being directed to park in the side lot. Commissioner Halton will meet with a TCBOE Commissioner to mitigate the situation.
- 443 will go for repair to Pritchard's on December 15, then to Admiral Specialty Vehicles for signage;
- Requests for station usage include Carol Bruce Nov. 29 for a memorial service (pre-approved via email), Danby Fire Co. breakfast Jan 18, Gaden party Dec. 20, Wyatt EMT practice Dec. 14, and the Food Pantry mobile food truck wishes to park in bay 3 from 10 am-2 pm on the 4th Monday of January-March.

Commissioner Westmiller moved to approve the requests for station usage, seconded by Commissioner Kokkelenberg, and carried with all in favor.

WDFC:

- Written report for August-November received;
- Members are moving kitchen appliances to fit under the hood as necessary for the Ansell system valve;
- 1441 has a coolant leak and will need repair;
- Tod Sukontarak and Aaron Becker will be taking the Tompkins County Haz Mat course;
- Requests for station usage include Amy Westmiller Dec. 29 birthday party, and W. Danby Fire Co. breakfasts on Feb. 14 and Mar. 14.

Commissioner Halton moved to approve the requests for station usage, seconded by Commissioner Westmiller, and carried with all in favor.

COMMITTEES:

PURCHASING:

- Yellow, blue, and red hose is back-ordered.

BUILDINGS/GROUNDS:

- Commissioner Halton reported, per Matt Cooper, there will be a Solar Power Workshop to discuss a remote solar installation (array) to furnish power to town buildings. Information needed on amount of power required;
- Chief Gaden will purchase salt for the water softener.

INSURANCE: No report.

TRUCKS:

- 401 has a broken switch on the rocker panel;
- 401 tire chains need adjusting.

TOWN BOARD: No report.

RECORDS: No report.

POLICY: No report.

MEMBERSHIP/TRAINING:

- Commissioner Kokkelenberg emailed Senator Seward regarding recruiting members and received a book on recruiting;
- 421 Driver Training will be scheduled for 2015.

LONG RANGE PLAN:

- Commissioner Kokkelenberg wishes for input on apparatus inventory and planning for a new replacement schedule.

BUDGET: No report.

GRANTS:

- AFG requests for hose and a tanker have been submitted;
- Grant request to Fire House Subs for TOG and TIC submitted;
- Grant request to Community Foundation of Tompkins County for hood upgrade at the W Danby Fire Station is on hold.

ELECTION:

- No letters of intent to run for commissioner were received by the deadline. Joseph Freedman will run for a 5-year Commissioner position on a write-in ballot.

NEW BUSINESS:

Commissioner Kokkelenberg moved to hold the Organizational Meeting on Jan. 13, 2015, and to hold the first regular meeting on Jan. 20, 2015 with the Oath of Office given to chiefs and officers at 8 pm. Commissioner Westmiller seconded the motion, and motion carried with all in favor.

Meeting adjourned at 9 pm .

Deanna Bowles
Secretary Treasurer