

MINUTES OF THE REGULAR MEETING

November 11, 2014

The meeting was called to order by Chairman Westmiller at 7:33 pm on November 11, 2014 at the Danby Fire Station.

ATTENDANCE:

Commissioners: Gene Beavers
Ralph Bowles
Bill Halton
Edward Kokkelenberg
Wayne Westmiller

Officers: Deanna Bowles, Secretary Treasurer
Sharon Gaden, Deputy Treasurer
George Jakubson, Director at Large

Chief John Gaden
Interim Chief Scott Wendt

Public:

MINUTES:

Commissioner Westmiller moved to approve the Oct. 21 Budget Hearing minutes as presented and to approve Oct. 21 minutes with the following addition: "approve Resolution 2014-10-21.1 to" added prior to "adopt the 2015 Budget...". Motion seconded by Commissioner Halton and carried with all in favor.

APPROVAL OF BILLS:

Commissioner Halton moved to pay the vouchers as audited and approved on Operating Account Abstract 11 claims 234-251 in the amount of \$13,707.19. Motion seconded by Commissioner Westmiller and carried with all in favor.

TREASURER'S REPORT:

- Received \$239.44 from True Insurance for deletion of insurance on old 401;
- Received \$7500.00 from the Town of Danby for purchase of old 1401;
- Financial reports to-date presented for review;
- Reconciled bank statements and Abstract 10 claims 204-233 with check stubs available for review.

Commissioner Beavers moved to accept the Treasurer's Report, seconded by Commissioner Westmiller, and carried with all in favor.

COMMUNICATIONS:

The following communications were received and will be filed unless otherwise stated:

- Quotes for 443 repair: Winks @ \$2079.80, Maguire @ \$2237.30, and Pritchards @ \$1926.10.

Commissioner Beavers reviewed the quotes and moved to accept the lower quote, which was the only one that complied with all requirements. Motion seconded by Commissioner Kokkelenberg and carried with all in favor;

- Pledged securities reports from Home Loan Bank and Tompkins Financial;
- Attorney Butler's statement with remaining fund balance of \$160.00;
- Affidavit of Publication for Annual Election legal notice;
- Fire Apparatus Sales Agreement with Town of Danby for purchase of old 1401;
- Cardmember Service credit limit increase;
- Attorney Shahan's update on pending lawsuit – forwarded to those listed in the suit;
- NYS Dept. of Taxation & Finance re: Online filing of withholding tax returns mandatory on April 30, 2015;
- NYS Dept. of Health re: Ebola – sent to both fire companies;

- Career Track “How to Communicate with Tact & Professionalism” 2 day training @ \$299 at Elmira & Syracuse;
- Email from George Jakubson, DVFC Director at Large, to not allow Tompkins County Board of Elections to use the Danby Fire Station for a polling place due to parking in emergency personnel spaces and restricting fire vehicles use. Tabled until the next meeting. In the meantime, Commissioner Halton will talk with the TCBOE Commissioners;
- Email from System for Award Management (SAM) – on hold for 1 week.

CHIEFS REPORTS:

DVFC:

- Written report for October received;
- Dates for 421 driver training are pending;
- Chief Gaden recommended not using Federal Safety for pump testing in the future. It took 4 months and several phone calls to schedule this year’s pump testing, and they gave no notice that the tanks were not re-filled with water after testing;
- Hurst tools have been serviced;
- Station usage requests include: 12/13 Westmiller Christmas Party, 12/11 DVFC Election, and 12//9 Danby Fire District Annual Election.

WDFC:

- No written reports received. Chief Wendt is half way thru finishing reports for 2013 due to a computer failure. August-October 2014 are not finished;
- The blower motor for the furnace in the truck bay is working, the meeting room furnace blower has been replaced and regular service will be scheduled;
- Hurst tools have been serviced and pump fixed;
- Station usage requests include: 11/15 Fairchild Party, 11/29 Wendt Party, and 12/25 Brink Xmas Party.

Commissioner Beavers moved to approve the station usage requests from both companies, seconded by Commissioner Bowles, and carried with all in favor.

The Chiefs will send all incident reports completed to-date to NFIRS. Submission of incident reports is required to receive grants from the Federal Government and/or the State.

COMMITTEES:

PURCHASING: No report.

BUILDINGS/GROUNDS:

Danby Fire Station:

- Danby Town Highway Dept. filled pot holes in the north parking lot, and are set up for plowing at both stations;
- Motion sensors for interior lights have been replaced;
- Replacement of ceiling tiles in the Chiefs Office work detail is scheduled for Thursday at 6 pm.;
- Roof drains have been cleaned;
- Door stops were purchased, however Commissioner Westmiller reported they are not NFPA approved for fire doors. They may be used on non-fire doors;
- Circulating pump for the boiler seized and has been replaced;
- Fire Alarm inspection scheduled for Nov. 21st. Secretary Treasurer Bowles will open the station.

West Danby Fire Station:

- The blower motor for the furnace in the truck bay is working, the meeting room furnace blower has been replaced and regular service will be scheduled;
- Discussion held on the purchase of a snow blower and decision made to wait until the new year.
- Fire Alarm inspection scheduled for Nov. 21st. Chief Wendt will have someone open the station.

INSURANCE:

- Cancelled insurance on old 1401;
- Property & Casualty Insurance renews in March.

TRUCKS: No report.

TOWN BOARD: No report.

RECORDS: No report

POLICY:

- Reviewed Chiefs Qualifications and found to be adequate.

MEMBERSHIP/TRAINING:

- Membership Application form tabled;
- Request from George Jakubson for Bioterrorism Awareness class in Cortland County at no charge to the District.

Commissioner Kokkelenberg moved to approve the training request from George Jakubson for Bioterrorism Awareness class in Cortland County, seconded by Commissioner Beavers, and carried with all in favor.

LONG RANGE PLAN: No report.

BUDGET:

- 3 copies of the 2015 Budget delivered to Town Clerk. All were date stamped with 1 returned to the District for filing.

GRANTS:

- Two AFG's are close to submission. One for a tanker grant of \$121,000 and one for hose at approximately \$25,000.
- Commissioner Kokkelenberg is also looking at a community grant for a West Danby kitchen hood; a Firehouse Subs grant for TOG and a Thermal Imaging Camera;, and possibly grants for a defibrillator, dry hydrants, fly car for West Danby, and a portable generator for Danby. In addition, he will check with Senator Jim Seward for recruiting members in our area.

ELECTION:

- The legal notice was published Nov. 5, 2014 in The Ithaca Journal;
- Poll books have been ordered;
- New ballot boxes have been received, and, by consensus, the old ballot boxes will be disposed.

NEW BUSINESS:

By consensus, the Commissioners approved having a Danby Fire District page on the new Town of Danby website.

The regular meeting scheduled for next week was cancelled by consensus.

Meeting adjourned at 9:07 pm .

Deanna Bowles
Secretary