

MINUTES OF THE REGULAR MEETING

October 21, 2014

Following the Budget Hearing, the regular meeting of the Danby Fire District was called to order by Chairman Westmiller at 7:32 pm on Oct. 21, 2014 at the West Danby Fire Station.

ATTENDANCE:

Commissioners: Ralph Bowles
Bill Halton
Edward Kokkelenberg
Wayne Westmiller

Absent: Gene Beavers

Officers: Deanna Bowles, Secretary Treasurer

Public:

MINUTES:

Commissioner Halton moved to approve the October 14 minutes with the following additions: Attendance: Officers: "Sharon Gaden, Deputy Treasurer" was added, and Insurance: Commissioner Halton moved to accept the Accident & Sickness Policy "quote with a premium of \$1965" was added. Commissioner Bowles seconded the motion, and motion carried with all in favor.

APPROVAL OF BILLS:

Commissioner Halton moved to pay the vouchers as audited and approved on Operating Account Abstract 10 claims 232 and 233 in the amount of \$190.03. Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

TREASURER'S REPORT:

- Transferred the balance budgeted for reserves totaling \$18,500. \$16,000 transferred to New Equipment Reserve, \$1500 transferred to New Building Reserve, and \$500 transferred to each of Equipment Repair Reserve and Building Repair Reserve.

Commissioner Kokkelenberg moved to accept the Treasurer's Report, seconded by Commissioner Halton, and carried with all in favor.

COMMUNICATIONS:

- Letter from The Bank of Greene County soliciting bonds;
- Tioga State Bank's Security Seminar Wednesday Oct. 29 6:30-8 pm at the Starfire Room Owego Treadway Inn & Conference Center. Commissioner Kokkelenberg and Secretary Treasurer plan to attend;
- Chief Gaden asks if any of the Commissioners are planning to attend the Defensive Driving Course on Nov. 1. Commissioner Halton and wife Kathy are planning to attend;
- Commissioner Westmiller suggested changing the agenda to have the Chiefs' Reports earlier in the meeting to speed the meetings along. Chiefs Reports will be immediately after Privilege of the Floor. He also suggested that meetings adjourn at 9 pm or earlier. The suggestions will be initiated at the next meeting by consensus.

COMMITTEES:

PURCHASING: No report.

BUILDINGS/GROUNDS:

- Thermostats in the Danby Fire Station for the Conference Room and Ready Room were found set between 75 and 83 degrees. They have since been correctly reset to 60 degrees;
- Climate Control Technologies will be servicing the Danby Fire Station heating system for this year and a Preventive Maintenance quote will be requested for next year;
- Commissioner Westmiller compared the quote from Alarmtech Systems to the current Service Agreement with Fire Detection Systems and determined that Alarmtech Systems would be the lower cost. Secretary Treasurer Bowles will check the Service Contract for any refund/termination cost as of Jan. 1, 2015. The decision to contract with Alarmtech Systems was tabled until Nov. 11th meeting.

INSURANCE:

- Commissioner Halton received a Renewal Survey for Property & Casualty Insurance and will need information from the incident reports to complete the survey;
- If members do not submit the Life Insurance beneficiary information, they are still covered by Life Insurance.

TRUCKS: No report.

TOWN BOARD: No report.

RECORDS: No report.

POLICY: No report.

MEMBERSHIP/TRAINING:

- Tom Sessler submitted a request for the Pump Ops Course at the Spencer Fire Department 10/7/14-11/25/14;
- Mandy Westmiller submitted a Life Insurance beneficiary form. Is she an active or inactive member? Since Chief Wendt was not at this meeting, the question is tabled until the next meeting.

Commissioner Kokkelenberg moved to approve the Pump Ops Course for Tom Sessler. Motion seconded by Commissioner Halton and carried with all in favor.

LONG RANGE PLAN: No report.

BUDGET:

- The Preliminary 2015 Budget was sent to the Town Clerk and the Town of Danby website;
- Legal Notice for the Budget Hearing was published on October 14th with an Affidavit of Publication;
- The 2015 Budget Hearing was held prior to this meeting with no comments from the public.

Commissioner Westmiller moved to approve the resolution to adopt the 2015 Budget in the amount of \$479,520, with \$404,084 to be raised by Real Property Taxes, as presented at the Budget Hearing. Motion seconded by Commissioner Bowles and carried with all in favor.

GRANTS:

- Commissioner Kokkelenberg is asking for any changes needed to the AFG application for a new tanker be sent to him via email;
- Firehouse Subs grant applications are due Dec. 5th and are usually around \$20,000. A request for turn out gear was suggested.

CHIEFS REPORTS:

Incident reports are still outstanding for 2013 and 2014. NFIRS offered assistance to complete the reports by Sep. 30th but were not contacted. Commissioner Westmiller will check with W. Danby Fire Co. President Matt Cooper to see what may be done to complete the reports. These reports are necessary to qualify for federal or state grants and to satisfy insurance requirements.

OLD BUSINESS:

- W. Danby Bylaws – Reducing officer requirements was suggested to allow more members to become eligible to run for office. Commissioner Westmiller will research officer requirements. Commissioner Halton has some concerns and will meet with Matt Cooper to go over them.

NEW BUSINESS:

- Secretary Treasurer Bowles presented the following for 2015 Election Board: Election Chair Linda Howe, and Election Inspectors Mary Oltz, Dan Clements, Elaine Cortright, and Pat Curran.

Commissioner Westmiller moved to approve the 2015 Election Board as presented and to fix compensation of \$50 for the individual members of the District Board of Elections per Town Law 175-a(6). Polls are to be open from 5-9 pm on December 9, 2014. Motion seconded by Commissioner Kokkelenberg and carried with all in favor.

Meeting adjourned at 9:21 pm.

Respectfully submitted,

Deanna Bowles
Secretary