

## Notice of Ground Disturbance / Area Tally Form

Please complete this form and submit to the **Town of Danby Code Office**. "Land Development Activity" or "Ground Disturbance" is defined as all areas where soil will be disturbed as a result of clearing, grubbing, grading, excavating, stockpiling, placement of fill, paving, installation of utilities, and construction of buildings or structures that result in soil disturbance. This form will help determine what kind of Stormwater Pollution Protection Plan (SWPPP) is required for the project.

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Site Address: \_\_\_\_\_ Tax Parcel # \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Brief Project Description:** (Attach additional sheets of paper as needed & include a project sketch)

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### Project and Site Characteristics (Check yes or no as appropriate)

1. Will the project involve multiple phases?  YES  NO If YES, how many phases? \_\_\_\_\_
2. What is the shortest distance from the project area of disturbance to the edge of any stream, pond, lake, or wetland in the vicinity of the project? \_\_\_\_\_ feet.
3. Does the site show any field or map indicators of potential wetland presence?  YES  NO  
Check all that are applicable:  
 Mapped NWI Wetlands  Mapped DEC Wetlands  Mapped Hydric Soils  
 Field indicators of Hydric Soils  Vegetation indicative of wetlands  Wetland Delineation
4. Please describe the degree of slope on site, if any: (e.g. steep or flat areas, stream banks, gullies, bluffs etc.).  
\_\_\_\_\_  
\_\_\_\_\_
5. Will the project include a linear excavation that is more than 500 feet long and 3 feet wide?  
 YES  NO
6. Will the project involve excavation or fill resulting in the movement of more than 250 cubic yards of soil, and, or similar material?  YES  NO
- 7a.) Does the project require any town subdivision, site plan, or special permit approval?  
 YES  NO If So, Describe:
- 7b.) Does the project require any state or federal environmental permits?  YES  NO  
If So, Describe:

# AREA TALLY WORKSHEET

To help decide whether you need to complete a Simple, Basic, or Full SWPPP, use the worksheet below:

**To calculate area disturbed:**

**8a)** Fill in the approximate area to be disturbed by the following as applicable. Make sure that any overlapping areas are counted in only one category.

Driveway:	_____ feet	X	_____ feet	=	_____ Square feet
Parking Area:	_____ feet	X	_____ feet	=	_____ Square feet
House/Main Building:	_____ feet	X	_____ feet	=	_____ Square feet
Other Buildings:	_____ feet	X	_____ feet	=	_____ Square feet
Septic System:	_____ feet	X	_____ feet	=	_____ Square feet
Other grading/ clearing/ lawn:	_____ feet	X	_____ feet	=	_____ Square feet
Wells and Ditches:	_____ feet	X	_____ feet	=	_____ Square feet
Drainage Structures:	_____ feet	X	_____ feet	=	_____ Square feet
Utility Laying:	_____ feet	X	_____ feet	=	_____ Square feet
Additional Area: (Construction access, stockpiling, etc.)	_____ feet	X	_____ feet	=	_____ Square feet
					_____ Total Square feet
					_____ Total Square Feet from above ÷ 43,560 = _____ Total Acres

**8b)** For subdivisions only:  
 Total From Above: \_\_\_\_\_ x \_\_\_\_\_ (# of lots) + \_\_\_\_\_ (road area) = \_\_\_\_\_

**8c)** As estimated above, the Total Disturbed Area is: \_\_\_\_\_

9. Total Parcel Acreage: \_\_\_\_\_

10. Area of any existing impervious surface prior to development: \_\_\_\_\_

11. Total Impervious Area expected after project completion: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For Office Use Only:

Simple SWPPP: _____	SMO: _____	Date: _____
Basic SWPPP: _____	SMO: _____	Date: _____
Full SWPPP: _____	SMO: _____	Date: _____